

In Simple(ish) Terms:

# Basic WCAG 2.0 Requirements Checklist

Updated for 2024

Created by your friends at



- ❑ **Non-text content** has to have an equivalent text alternative, such as a description of the image, text-only version, CAPTCHA audio alternatives or decorative graphics that can be made invisible to assistive technology
- ❑ **Time-based media** such as videos must have both audio and text components
  - ❑ Captions provided for audio
  - ❑ Audio description provided for videos
  - ❑ Videos have audio descriptions or media alternatives
  - ❑ Sign language interpretation is provided for all audio
  - ❑ Extended audio descriptions provided for videos
  - ❑ Alternatives, including an audio-only alternative, are provided for all time-based media
- ❑ **Adaptable content** that can be presented in a variety of ways, and layouts, without losing information or structure
  - ❑ The way you convey information, relationships and structure are available in text or can be determined by accessibility programs
  - ❑ Your content reading sequence can be determined by accessibility programs
  - ❑ The instructions for understanding and using content don't rely on the way content looks or sounds, such as size or location
- ❑ **Content is distinguishable** and clearly visible
  - ❑ The foreground is separated from the background, making things easy to hear or see
  - ❑ Color isn't the only way you're communicating anything, such as solely differentiating the color of words containing links
  - ❑ Colors of backgrounds and foregrounds can be selected by the user
  - ❑ Contrast ratio of text and images is at least 4.5:1, or 7:1 for achieving the highest rating of AAA
  - ❑ Text can be resized up to 200 percent without losing function, content or making the user scroll horizontally
  - ❑ Text is available as an alternative for images of text
  - ❑ Text width is less than 80 characters
  - ❑ Text isn't justified
  - ❑ Line spacing is +1.5 for paragraphs and paragraph spacing is ½ times larger than that
  - ❑ Low or no background audio for audio-only content
- ❑ **Audio can be controlled** separately from the main computer audio for any automatic audio that plays longer than 3 seconds



- ❑ **Keyboards**, not computer mice, can access all of your content's functions
  - ❑ No specific timings are required for keystrokes
- ❑ **Enough time** is given for users to read and use content
  - ❑ Interruptions can be postponed, except for emergencies
  - ❑ Sessions can be continued without losing data
- ❑ **Seizure-causing content** is prohibited
  - ❑ Nothing flashes more than 3 times per second
- ❑ **Navigation is provided** to help users know where they are and find content
  - ❑ This includes location within a set of web pages, link purpose descriptions and section headings
- ❑ **Understandable information** and interface operation
- ❑ **Content is readable** and easy to understand
  - ❑ Languages can be easily determined by accessibility programs
  - ❑ Unusual words, terms or abbreviations have a tool to identify and explain them
  - ❑ Text doesn't have a reading ability higher than about sixth grade, or has a more readable alternative version
    - ❑ Check readability [here](#)
  - ❑ Words that are difficult to pronounce, or have multiple meanings based on pronunciation, have a tool for explaining them
- ❑ **Web pages are predictable** in appearance and operation
  - ❑ Navigational tools are used consistently across the site
  - ❑ No components change automatically
  - ❑ Changes of context are user-initiated and can be turned off
- ❑ **Input assistance** is provided to help users avoid and fix mistakes
  - ❑ Content requiring the user's input has instructions
  - ❑ Input errors are automatically detected and explained with suggestions
  - ❑ Context-sensitive help is available
  - ❑ Submissions are reversible, checked for errors and confirmed or corrected before finalized
- ❑ **Content is robust** enough for assistive technology to create a reliable interpretation



- ❑ **Content coding has maximum compatibility** with assistive technology
  - ❑ Coding is efficient and follows best standards without unnecessary duplicates or duplicate IDs
  - ❑ Coding language contains alt tags in order for assistive technologies to read it
  - ❑ Development structure of site follows best practices
  - ❑ Through consistent following of best programming practices, assistive devices and tools can determine name and role of content components including form elements, links, pop-up windows, etc.
  - ❑ Browsers are notified of changes in order to modify the page

